

Application Number \_\_\_\_\_

## Application for Employment

# CAMPBELL COUNTY FIRE DISTRICT NO. 1

Equal Opportunity Employer

Thank you for your interest in applying for employment. Campbell County Fire District No. 1 is an equal opportunity employer and does not discriminate in recruitment, hiring, training, promotion or other employment practices for reasons of race, color, religion, national origin, citizenship, sex, marital status or age. The Company does not discriminate against people with disabilities or disabled or Vietnam era veterans.

The Company will be unable to offer employment or to continue employment if unacceptable information is discovered during the employment process or after employment begins.

This application will be given consideration, but its receipt does not imply that the applicant will be employed. This application will be considered active for 30 days only. After this period, the applicant may request that the application remain open for an additional 30 days. **Acceptance for employment shall be on an at-will basis.**

Please complete this form carefully. Please advise us if you need assistance/accommodation in completing the application or in any stage of the employment process. Once completed please email to [wwerrmann@CCFD1KY.com](mailto:wwerrmann@CCFD1KY.com)

### Personal Information

Last Name		First	Middle	Social Security Number		
Telephone number where you may be reached Monday-Friday, 9:00 a.m. – 5:00 p.m.				Home Phone Number		
Present Address	Number and Street	City	State	Zip Code	From	To
Previous Addresses for last five years						
Are you age 18 or older? <input type="checkbox"/> Yes <input type="checkbox"/> No	Relatives (including domestic partners) currently employed by this Company. If none, please write "none".	Name	Relationship/Job Title if known	Employment Location		

### Job Requirements

State the specific job for which you are applying	Hourly Rate \$
What type of employment are you seeking? (check only one) <input type="checkbox"/> Full-time <input type="checkbox"/> Part-time <input type="checkbox"/> Summer <input type="checkbox"/> Temporary	
State the hours and days of the week you are available.	Minimum Required \$
Will you work overtime? <input type="checkbox"/> Yes <input type="checkbox"/> No	When will you be available to begin work?

Please review this section very carefully before you attempt to answer the question below. If you have questions or do not understand the terms, please get clarification from the Human Resources representative before answering. This question refers to misdemeanors as well as felonies. A conviction or plea of guilty does not automatically exclude an applicant from being considered for employment. The type of conviction or guilty plea and dates, as well as other factors, will be considered.

Have you ever been convicted, fined, placed on probation, pled "Nolo" (no contest) or guilty, received Prayer for Judgment Continued, Nol Pros, had judgment deferred under a First Offenders Statute, performed community service, entered into a Pre-Trial Diversion or other deferred prosecution for any crimes? This includes, but is not limited to, theft, writing bad checks, drug related charges, assault related charges, driving under the influence or while intoxicated (DUI or DWI), or driving with a suspended or revoked license. This is not intended to include minor traffic violations such as speeding, improper equipment, reckless driving or other minor driving infractions.

Yes  No If you answered yes, please provide details or charges, dates and disposition.

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### Conditions of Employment

Please read this section carefully and sign and date the bottom.

- A. I authorize the investigation of all statements contained in this application. I understand that misrepresentation or material omission of facts called for is cause for dismissal, whenever such falsification or omission is discovered. I authorize all my previous employers and references to furnish any information concerning my personal character, habits or employment records. I release all such persons from liability or damages incurred as a result of this inquiry and furnishing this information.
- B. I voluntarily agree to submit to a drug test after an offer of employment is made as part of my application for employment if requested to do so. I understand that refusal to submit to the test or failure to pass the test according to the standards established by the Company will disqualify me from further consideration for employment. I further understand that I may again be required to submit to a drug test during my employment with the Company and if I refuse to take the test or fail to pass it according to the standards set by the company I may be suspended or terminated immediately.
- C. In making this application for employment, I understand that a routine investigative report may be made whereby information is obtained through personal interviews with third parties such as family members, business associates, financial sources, friends, neighbors, or others with whom I am acquainted. This inquiry includes information as to my character, general reputation, personal characteristics, and mode of living, whichever may be applicable. In addition, the report includes a criminal record check, driver's license check, education verification and a public record check. I have the right to make a written request within a reasonable period of time for a complete and accurate disclosure of additional information concerning the nature and scope of the investigation.
- D. I understand that employment, if offered, is subject to my satisfying the employment and eligibility requirements of the Immigration Reform and Control Act of 1986.
- E. I understand and agree that my employment is for no definite period and may be terminated by me or the Company at any time, for any reason, with or without cause or previous notice, regardless of the date of payment of my wages and salary. I also acknowledge that any offer of employment or my acceptance of any employment offer, may be withdrawn for any reason at any time and without prior notice at the option of the Company or me.
- F. I fully understand that because of the nature of the business conducted by the Company all information, whether written, spoken or otherwise communicated or obtained, and all files and records of any and every description, relating to the business of the Company or to anyone with whom the Company has dealings, constitute privileged matters and are to be treated in a strictly confidential manner. I fully understand and agree that, should I enter the employ of the Company, I am not to, and will not at any time, communicate or reveal any business of the Company or any such information or records of files or the matters contained therein, to unauthorized personnel within the Company, nor to anyone outside the Company. I also understand that any violation of the foregoing shall be sufficient grounds for termination of my employment.
- G. If I am employed by the Company I will comply with all rules, regulations and directives. I further understand that these rules and regulations may be changed, interpreted, withdrawn or added to by the Company at any time, at the Company's sole option and without any prior notice to me.
- H. I understand that during my employment, I may be asked to transfer to a different location within the Company.
- I. I agree not to work for any other company while employed by this Company without the consent of this Company. Should my employment be terminated, the Company may supply, in confidence, to my prospective employer, my complete record with no responsibility in connection herewith attaching to the Company or any member of its staff.
- J. I agree that I will settle any and all previously unasserted claims, disputes or controversies arising out of or related to my application or candidacy for employment, my employment and/or cessation of my employment with Campbell County Fire Protection District No. 1, exclusively by final and binding arbitration before a neutral Arbitration. The Arbitration will be conducted under the Federal Arbitration Act. By way of example only, such claims include claims under federal state and local statutory or common law, such as the Age Discrimination in Employment Act, Title VII of the Civil Rights Act of 1964, as amended, including the amendments of the Civil Rights Act of 1991, the Americans with Disabilities Act, the law of contract and the law of tort."
- K. Campbell County Fire District No. 1 provides employment opportunity for everyone regardless of age, sex, color, race, national origin, or religion. Disability as defined by the Americans with Disabilities Act. In addition, laws regarding veterans' status are observed. This is reflected in all Campbell County Fire District No. 1 practices and policies regarding hiring, training, promotions, transfers, rates of pay, layoff, and other forms of compensation. All matters relating to employment are based upon ability to perform the job, as well as dependability and reliability once hired.

I have read in full and agree to abide by the above statements and conditions of employment, if hired.

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date

**Method of Referral** (Tell us how you were referred to us by checking the appropriate box below).

I am a former employee. (Please state when, where and in what position)

I have been referred by a current employee. (Please give us his or her name)

I have previously applied for employment with the Company. (Please state when and where)

Other (Please tell us how you heard about this position)

**Education**

School Name and Location	Specify Degree Earned	Major	Check Last Year Completed	Grade Point Average
High School			1 2 3 4 <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	
Vocational School			1 2 3 4 <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	
College			1 2 3 4 <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	
Graduate School			1 2 3 4 <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	
Other			1 2 3 4 <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	
If currently enrolled, name of school	Current Level	Major Subject		Schedule Hours

Are you planning to pursue further studies? (check, appropriate boxes)  Yes  No  Day School  Night School

If so, when, where and what courses?

In what community activities, civic organizations or professional societies do you participate which may relate to the position for which you have applied?

**Employment Record**

Please complete in detail starting with present or most recent employer. List all previous employers. Include self-employment, military service, summer or part-time employment. Use additional sheets if necessary.

Company Name		Address	
Name and Title of Supervisor	Supervisor's Phone Number	Length of Employment	
		From	To
Job Title	<input type="checkbox"/> Full-Time <input type="checkbox"/> Summer <input type="checkbox"/> Part-Time <input type="checkbox"/> Other _____	Starting Salary	Final Salary
		\$ _____	\$ _____
Briefly describe your duties		Reason for leaving. (If you are still employed, why do you desire a change?)	
Company Name		Address	
Name and Title of Supervisor	Supervisor's Phone Number	Length of Employment	
		From	To
Job Title	<input type="checkbox"/> Full-Time <input type="checkbox"/> Summer <input type="checkbox"/> Part-Time <input type="checkbox"/> Other _____	Starting Salary	Final Salary
		\$ _____	\$ _____
Briefly describe your duties		Reason for leaving. (If you are still employed, why do you desire a change?)	
Company Name		Address	
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Job Title	<input type="checkbox"/> Full-Time <input type="checkbox"/> Summer <input type="checkbox"/> Part-Time <input type="checkbox"/> Other _____	Starting Salary	Final Salary
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Job Title	<input type="checkbox"/> Full-Time <input type="checkbox"/> Summer <input type="checkbox"/> Part-Time <input type="checkbox"/> Other _____	Starting Salary	Final Salary
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Briefly describe your duties		Reason for leaving. (If you are still employed, why do you desire a change?)	
Company Name		Address	
Name and Title of Supervisor	Supervisor's Phone Number	Length of Employment	
		From	To
Job Title	<input type="checkbox"/> Full-Time <input type="checkbox"/> Summer <input type="checkbox"/> Part-Time <input type="checkbox"/> Other _____	Starting Salary	Final Salary
		\$ _____	\$ _____
Briefly describe your duties		Reason for leaving. (If you are still employed, why do you desire a change?)	
Company Name		Address	
May we contact your present employer? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> If no, please explain.			
Have you ever been bonded? <input type="checkbox"/> Yes <input type="checkbox"/> No    Have you ever been refused bond or had a bond terminated? <input type="checkbox"/> Yes <input type="checkbox"/> No			
Do you currently use illegal drugs? <input type="checkbox"/> Yes <input type="checkbox"/> No		Have you ever illegally taken money or articles of value from your previous employers? <input type="checkbox"/> Yes <input type="checkbox"/> No If you answered yes, please explain.	

**ADMINISTRATIVE OFFICE OF THE COURTS  
RECORDS UNIT  
1001 VANDALAY DRIVE  
FRANKFORT, KENTUCKY 40601  
502-573-1682 or 800-928-6381  
records@kycourts.net**



The process to obtain the information contained in CourtNet is as follows:

**Individuals**

Requesting a record on yourself requires a \$20.00 fee (**check or money order**). If you do not receive a response in 30 days contact us at the number listed above.

**Nonprofit/Commercial/Others**

Requesting a record on individuals requires a \$20.00 fee (**check or money order**).

**Fees are paid to the order of the KENTUCKY STATE TREASURER by check or money order ONLY. FAILURE TO COMPLY WITH THESE PROCEDURES WILL RESULT IN THE REQUEST BEING RETURNED UNPROCESSED.** If you suspect information contained on the record is incorrect, or have any questions, please contact the Records Unit at (502) 573-1682 or (800) 928-6381.

PLEASE **PRINT OR TYPE** THE INDIVIDUAL'S INFORMATION **CLEARLY**.

SOCIAL SECURITY NUMBER: \_\_\_\_\_ DLN: \_\_\_\_\_

NAME: \_\_\_\_\_

MAIDEN NAME(S) AND/OR ALIAS: \_\_\_\_\_

DATE OF BIRTH: \_\_\_\_\_

STREET ADDRESS/P.O. BOX: \_\_\_\_\_

CITY, STATE, ZIP CODE: \_\_\_\_\_

*I understand the information supplied by me must be truthful and falsification with an intent to mislead may result in my prosecution under KRS 523.100. I have provided the basic information necessary to qualify for record processing and exemption of fees - if applicable.*

**\* ALL INFORMATION BELOW IS REQUIRED.**

\_\_\_\_\_  
Individual's Signature

Campbell County Fire District #1  
\_\_\_\_\_  
Company

Assistant Chief Greg Buckler  
\_\_\_\_\_  
Requestor/Contact Person

6844 Four Mile Rd.  
\_\_\_\_\_  
Address

Melbourne, KY 41059  
\_\_\_\_\_  
City, State, Zip

\_\_\_\_\_  
Date

info@ccfd1ky.com  
\_\_\_\_\_  
E-mail address

859-635-9255  
\_\_\_\_\_  
Telephone Number

**Please denote which purpose applies to this request:**

- Employment
- Criminal Investigation
- Screening Housing Applicants
- Volunteer/Care over Juvenile
- Licensing
- Other (please explain) \_\_\_\_\_